## **TAKE TWO 13**



## TITAN COMPANY LIMITED

CIN: L74999TZ1984PLC001456

Registered Office: 3, SIPCOT Industrial Complex, Hosur - 635 126, Tamil Nadu. Corporate Office: 'INTEGRITY' No.193, Veerasandra, Electronics City P.O., Off Hosur Main Road, Bengaluru - 560 100, Karnataka

E-mail: investor@titan.co.in Tel.: +91-80-6704 7000
Website: www.titancompany.in
A TATA Enterprise

## PUBLIC NOTICE – 38th ANNUAL GENERAL MEETING AND E-VOTING INFORMATION

This is to inform that the 38th Annual General Meeting ('AGM'/Meeting') of Titan Company Limited ('the Company') will be convened at 10.30 a.m. (IST) on Tuesday, July 26, 2022 through Video Conference ('VC') / Other Audio Visual Means ('OAVM') facility provided by the National Securities Depository Limited ('NSDL') to transact the businesses as set out in the Notice convening the AGM. This is in compliance with the applicable provisions of the Companies Act, 2013 and the Rules made thereunder, read with General Circulars dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021, December 14, 2021 and May 5, 2022 issued by the Ministry of Corporate Affairs ('MCA Circulars'). Further, SEBI vide its circular dated May 13, 2022 has allowed listed entities to send their Annual Report in electronic mode ('SEBI Circular').

The e-copy of the Integrated Annual Report of the Company for the Financial Year 2021-22 along with the Notice of the e-AGM, Financial Statements and other Statutory Reports will be available on the website of the Company at www.titancompany.in and on the website of NSDL at www.evoting.nsdl.com Additionally, Notice of the e-AGM will also be available on the website of the Stock Exchanges on which the securities of the Company are listed i.e., at twww.bseindia.com and www.nseindia.com

Members can attend and participate in the e-AGM through the VC / OAVM facility ONLY. The detailed instructions with respect to such participation will be provided in the Notice convening the Meeting. Members attending the Meeting through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

The Notice of the e-AGM along with the Integrated Annual Report 2021-22 will be sent electronically to those Members whose email addresses are registered with the Company / Registrar & Transfer Agents ('Registrar' or 'RTA') / Depository Participants ('DPs'). The Company shall send a physical copy of the Integrated Annual Report to those Members who request for the same at investor@titan.co.in mentioning their Folio No. / DP ID and Client ID.

Members whose email addresses are not registered with the Company/DPs are requested to get their email addresses registered for the purpose of receiving the credentials for remote e-Voting along with the Notice of the 38th AGM and Integrated Annual Report 2021-22 electronically by providing the same to the RTA on or before 5.00 p.m. (IST) on Tuesday, July 19, 2022 by following the process for registering email address as mentioned below:

- a) Visit the link: https://tcpl.linkintime.co.in/EmailReg/Email\_Register.html
  b) Select the Name of the Company from the dropdown list: Titan Company Limited
  c) Enter the Folio No./DP ID, Client ID, Shareholder Name, PAN details, Mobile no. and email address. Members holding shares in physical form are additionally required to enter one of their share certificate numbers and upload a self-attested copy of the PAN card and address proof viz. Aadhaar Card or Passport and front and backside of their share certificate
  d) The system will send OTP on the Mobile no. and email address
  enter OTP received on Mobile no. and email address
  f) The system will then confirm the email address for the limited purpose of service of Notice of AGM along with Integrated Annual Report 2021-22 and remote e-Voting credentials
- The Company is pleased to provide remote e-Voting facility of NSDL before as well as during the e-AGM to all its Members to cast their votes on all resolutions set out in the Notice of the e-AGM. Detailed procedure for such remote e-Voting will be provided in the

Members who have not updated their bank account details for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means may follow the below instructions:

## Physical Holding

Send the following documents in original to the Registrar of the Company, TSR Consultants Private Limited latest by Monday, July 11, 2022:

- a. Form ISR-1 along with the supporting documents. The said form is available on the website of the Company at https://www.titancompany.in/sites/all/themes/titancorporate/assets/pdf/Form-ISR-1-Register-Change-PAN-and-KYC-Details.pdf and on the website of the RTA at https://www.tcplindia.co.in /kyc-download.html.
- b. Original cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly. In case name of the holder is not available on the cheque, kindly submit the following documents:i) cancelled cheque in original.
  - ii) bank attested legible copy of the first page of the Bank Passbook / Bank Statement bearing the names of the account holders, address, same bank account number and type as on the cheque leaf and the full address of the Bank branch.
- c. Self-attested photocopy of the PAN Card of all the holders; and
- d. Self-attested photocopy of any document (such as Aadhaar Card, Driving License, Election Identity Card, Passport) in support of the address of the first holder as registered with the Company.

Demat Holding Members holding shares in demat form are requested to update their Electronic Bank Mandate with their respective DPs latest by Monday, July 11, 2022

In case of non-availability of the bank details of any Member, the Company shall dispatch the dividend warrant / demand draft to such Members.

Dividend income is taxable in the hands of the Members and the Company is required to deduct tax at source ("TDS") from dividend paid to the Members at prescribed rates in the Income Tax Act, 1961 (the "IT Act"). In general, to enable compliance with the TDS requirements, Members are requested to complete and / or update their Residential Status, PAN and Category as per the IT Act with their DPs of in case shares are held in physical form with the Company / Registrar by submitting required documents by email or by uploading on the link https://topl.linkintime.co.in/formsreg/submission-of-form-15g-15h.html. The detailed Process/Forms of the same are available on the website of the Company at

the same are available on the website of the Company at https://www.titancompany.in/sites/default/files/Dividend-communication-on-taxdeduction-2022.pdf

Date: 30th June 2022

For TITAN COMPANY LIMITED Dinesh Shetty

Place: Bengaluru

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General Counsel & Company Secretary

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